DCAID.DCA.NJ.GOV

PATERSON TASK FORCE
Home Energy Program
32-34 Circle ave
(973) 279 -2333

Contact:

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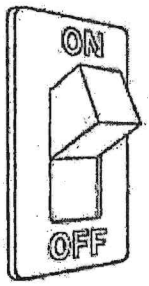
HEA/USF APPLICATION DOCUMENTS REQUIRED LIST

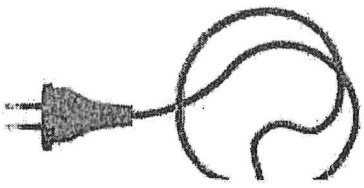
- PROOF OF IDENTIFICATION:
  - Social Security Cards
  - Resident cards –(I.D)
  - Passport
  - Birth Certificate for children 1YR OLD

- PROOF OF INCOME
  - Pay stubs (weekly – Last 4 / Biweekly – Last 2)
  - Unemployment- (Claim Status Letter)
  - Self Employed – (Last Year's Tax Returns Scheduled - C)
  - SSI/ SSDI Award Letter – (Current Bank Statement Showing Deposit)
  - TANF /G.A – Benefit Letter

- UNEMPLOYED HH MEMBERS/ STUDENTS 18 – YRS AND OVER
  - Zero Income Statement/ Household Monthly expenses
  - Letter on school Letter head or schedule showing 12 credits



- RENTERS:
  - CURRENT LEASE
  - RENTAL ASSISTANCE BREAKDOWN

- HOME OWNERS: (Proof of Ownership)
  - Current Mortgage statements /Tax Paper/ Deed
  - Lease for tenants (Multi Family)
  - Income Tax Returns (Schedule – E)

- Current Energy Bill / Heating Bill
- Fair Hearing Form
- Cooling Applicant must provide Doctors Note (STAMPED AND SIGNED)